

HARPER CREEK COMMUNITY SCHOOLS

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BOARD OF EDUCATION MINUTES

Wednesday, August 27, 2025

9:30 AM - Building Committee Meeting

Harper Creek Administration Building

7454 B Drive North, Battle Creek, MI 49014

- I. Call to Order: Mr. Ridgeway called the meeting to order at 9:34 AM.
 - A. Present Board Members: Sara Wallace, Barry Smith, Beau Bess
 - B. Present: Rob Ridgeway, Rob Atkins – Kingscott, Bill Carpenter – Kingscott, Becky Timberlake – Clark Construction, Jamie Cardinal – Clark Construction, Allison Clark – Clark Construction, Ginger Obermyer, Jim Robinson, Jim Maynard
- II. Discussion
 - A. Facilities Assessment Presentation: Kingscott and Clark Construction presented a detailed Facility Condition Assessment of all the properties within the Harper Creek Community Schools. The intention of the assessment is to identify needs through meetings, interviews, and site observations, with summaries in the sitework, building exteriors, building interiors, mechanical systems, electrical systems, and additions.

The presentation included a list of next steps, including an educational assessment, stakeholder/community engagement, Board of Education workshop, comprehensive planning to analyze data, and providing a final Facility Master Plan that aligns with the district’s vision and priorities.

A timeline was presented with important milestones leading up to the potential bond vote.

 - 1. September -November 2025: Stakeholder meetings with District leaders, staff, and Board of Education.
 - 2. December 2025 – Work with the community.
 - 3. January 2026 – Finalize Bond Program and prepare campaign materials.
 - 4. February 2026 – Board of Education votes on the approval of a Bond Program.
 - 5. March 2026 –
 - a. Bond Application is drafted.
 - b. Treasury pre-qualification meeting.
 - c. Board of Education Special Meeting to approve Preliminary Qualification Application.
 - 6. April 2026- Treasury processes the Bond Application and prepares all bond campaign materials, coordinating with K12 Media.
 - 7. May 2026 – The Board of Education calls the election, the resolution is sent to the election coordinator, and campaign efforts are launched.
 - 8. June 2026- Absentee ballots become available to voters.
 - 9. July 2026 – In-person voting begins.

- 10. August 2026 – Final day of early in-person voting and August 4, 2026, vote day.
- B. Mr. Ridgeway discussed that the empty rental property has been approved for a controlled burn by Emmett Township. Once the date is set the community will be made aware. The controlled burn helps to train fire department personnel.
- III. Comments from the Audience: There were no comments from the audience.
- IV. Adjournment: The meeting was adjourned at 10:57 AM.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.